

## WRITING

### TRANSCRIPTION

#### Spelling (see Appendix 1)

Pupils should be taught to:

use further prefixes and suffixes and understand how to add them (Appendix 1)
spell further homophones
spell words that are often misspelt (Appendix 1)
use the first two or three letters of a word to check its spelling in a dictionary
write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far.

### HANDWRITING

Pupils should be taught to:

use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined
increase the legibility, consistency and quality of their handwriting, e.g. by ensuring that the downstrokes of letters are parallel and equidistant; that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch.